

## Well Workplace Award Executive Summary

# City of Warwick Bronze Award

Information in this publication is carefully reviewed for accuracy. Questions, comments, or ideas are welcome. Please direct to Dr. David Hunnicutt, Executive Editor, at the address below.

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WELLNESS COUNCILS OF AMERICA

1 2002

## General Information

### WELL WORKPLACE

*Bronze Application*

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#### Basic Information

Name of Organization: **The City of Warwick**

Address of Organization

**Warwick, RI**

Council Affiliation: **Wellness Council of RI**

Contact Person: **Jane Jordan**

Title: **HR Services Superviors**

Work Telephone:

Fax Number:

E-Mail Address

Alternate Contact: **Oscar Shelton, Personnel Director**

Number of Sites Covered by this Application: **17**

Number of Employees Covered by this Application: **875**

Nature of Business or Industry: **Municipality**

Name of CEO: **Mayor Scott Avedisian**

Date of Application: **March 29, 2002**

# *Preface: Narrative*

The City of Warwick is a municipality consisting of police, fire, public works and other municipality employees that provide a number of services to its residents. In providing these services, the City of Warwick is committed to providing a safe and healthy workplace for its employees. The wellness programs at the City of Warwick have evolved from a safety committee to a wellness program coordinated through the Personnel Department and implemented by the Good Health Benefit from Blue Cross and Blue Shield of RI. It is through the wellness and safety committee meetings that the City of Warwick can receive and act upon safety and wellness issues of its employees. It has always been the City's mission "to promote and encourage a happier and healthier lifestyle and a safe and pleasant work environment for city employees."

The wellness program primarily falls under the responsibility of the Personnel Department. All health insurance benefits are managed from this department; therefore it provides a prime location for the implementation of health benefits from the wellness program. The current functions of the wellness program are to provide awareness, intervention, education and evaluation of health issues and risks that affect the City's employees. In addition, the City conducts monthly department safety meetings, allows employees paid time off for cancer screenings and holds annual training sessions on issues such as Hepatitis B and the Right to Know Law.