

**Well Workplace Award  
Executive Summary**

**ETCO**  
**Incorporated**  
*Silver Award*

Information in this publication is carefully reviewed for accuracy. Questions, comments, or ideas are welcome. Please direct to Dr. David Hunnicutt, Executive Editor, at the address below.

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## General Information

### WELL WORKPLACE

*Silver Application*

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#### Basic Information

Name of Organization: ETCO Incorporated

Address of Organization

Council Affiliation: Worksite Wellness Council of RI

Contact Person:

Title:

Work Telephone :

Fax Number:

E-Mail Address

Alternate Contact:

Number of Sites Covered by this Application: 2

Number of Employees Covered by this Application: 122

Nature of Business or Industry: Electric Terminals

Name of President: David Dunn

Date of Application: August 2003

# Preface: Narrative

## Organization Type

ETCO Incorporated was founded in 1947 as Electric Terminal Corporation. The original company produced wall plug blades in strip form for attachment by the customer on a patented air operated machine. Last year ETCO produced approximately half of all wall plug blades made in the USA.

Later the company was divided into several divisions representing distinct product areas. The reason for the divisional structure was to allow the divisions to act as responsively to customer needs as would a smaller manufacturer with the resources of a larger manufacturer. This formula has worked well and it is still the management's philosophy.

## Vision and Mission Statement

### *Company:*

*Quality* is a culture, a state of mind, our primary collective goal.

*Quality* is an uncompromising and continuous examination of all our work processes to accomplish zero defects and on time delivery.

*Quality* is 100% right the first time, every time, and on time.

*Quality* is ETCO's Culture

### *Health & Wellness:*

It is ETCO Incorporated's vision and mission to offer and encourage our employees to lead a happier and healthier life. ETCO Incorporated accomplishes this by promoting a safe and pleasant work environment and offering Worksite Wellness programs.

## Administrative Location

The Wellness Committee along with Good Health Benefit organizes health and wellness programs for all employees. The committee is represented by a variety of different departments

and personnel. Employees are able to benefit from the committee coordinating the wellness programs because they see that the organization truly supports the well-being of the staff. The VP of Finance/General Manager and VP of Finance/CFO hold key positions on the committee and report directly to Chairman of the company. Therefore, the staff knows that the support of their health comes from the top levels of the organization.

### **Functions of the Wellness Program**

The current functions of the wellness program are to provide awareness, intervention, education and evaluation of health issues and risks that affect ETCO Incorporated's employees. There are regular meetings with members of the wellness committee for the purpose of program planning, implementing, communicating, and any other information that needs to be addressed.